

## **Board of Trustees Agenda Item**

**Board Meeting Date:** August 6, 2012

**Title of Item:**

SALE OF MISCELLANEOUS SURPLUS ELECTRONIC EQUIPMENT

**Background and Analysis:**

The District has 12 pallets of computers, monitors, printers, and miscellaneous electronic equipment (See attached Surplus Forms, 12 pages). The District's Educational Technology Services Department (ETS) staff has determined that the items are obsolete and of no further use to the District. DeAnza College Occupational Training Institute has also found them to be unsuitable for further use. In accordance with the Electronic Waste Recycling Act these items are considered electronic waste. The estimated aggregate market value of this electronic equipment is less than \$5,000.00.

California Education Code 81452(a) provides that if the governing board by a unanimous vote of those members present, finds that the property, whether one or more items, does not exceed in value the sum of five thousand dollars (\$5,000.00), the property may be sold by any employee of the District empowered for that purpose by the board.

Purchasing Services will post a notice on Bid Net and call for competitive bids from authorized State of California material handlers, collectors, and recyclers. Proceeds will be deposited to the District's general fund.

**Recommendation:** (specify if information only)

Make a finding that the property does not exceed \$5,000.00 in value and authorize the Director of Purchasing Services to sell the items in accordance with Education Code 81452(a).

Submitted by:	Carmen Redmond
Additional contact	Eric Olague
Is backup provided?	Yes

# E-Waste XLS Attachment to Surplus Disposal Form SN23500

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**Complete & attach to Surplus Disposal Form if sending surplus E-Waste.** Instructions are

Accumulation Start Date: [Completed by ETS]

Location:

Campus: De Anza  
Building: Mod Quad  
Room: MQ1

Requestor:

Name: James D. Holstein  
Phone #: 5827  
Signature: James D. Holstein

Work Order #:

D1207143

Pickup Date by Plant Services:

[Completed by Plant Services]

[Completed by Purchasing Services]

			(2) Code for		Regulated Items		Code	# of Units
			Screen Size		CRTs - TVs - Monitors		A	53
			1 = 4-15"		LCD Desktop Monitors		B	29
			2 = 16-35"		Laptop with LCDs		C	0
			3 = >36"		LCD TVs		D	0
					Plasma TVs		E	0
					Screen > 4 inches diag.		F	0
					Microwave Ovens		G	0
					VCRs, DVDs & CD Players		H	12
					CPUs - Computers		I	6
					Printers, Scanners & Faxes		J	31
					Phones - Cell & Desk		K	2
					Pagers, PDAs & Radios		L	0
					Copiers		M	0
					Non-reported		N	196
No.	Serial No.	Product Name, Approx. Age, Est. Market Value	Works Y/N	Asset Number	(2) Code	Initials		
1		Sony Hi8 Cassette Player	N					
2	111938	Sony Hi-Fi Stereo	N					
3		Philips Compact Disc Player	N					
4	91103	Kingston	N					
5		Compact Disc Player	N					
6	480195	Apple Scanner	N	6896 2	J			
7	010375 010s205	Chisholm Lightwriter	N		N			
8		Portable Speakers	N		N			
9	FM7650123	Panasonic Color Video Monitor	N	6530 4	A1			
10	0 549499	Sony DVD/Video Casette Player Recorder	N		H			
11		Lightwave Communication Indi 5000	N		N			
12	3960018	Sigma Electronic	N		N			
13	619POZ99	Asante Fast 100TxFx HVB	N		N			
14	63404351	Asante Fast 100TxFx HVB	N		N			
15	0808698A3E9	Indy Silicon Graphics	N		N			
16		Lightwave Communication Indi 5000	N		N			
17		AM300E Stereo Mixer	N		N			
18	N0706572672	EuroPower	N		N			
19	8RU09578	Sharp	N	6773 2	N			
20		TDA 900 Series II Amplifier A-906M42	N		N			

Instructions: (1) List all regulated items defined above and all other electronic equipment with circuit boards. (2) Indicate the code of each item and size of screen (1-3) based on screen diameter (see atx (3) Complete the summary of quantities by code in area in upper right corner of form. (4) Print and sign form. (5) Attach signed original to the completed and signed Surplus Disposal Form (6) Retain photocopies for your dept. (7) Send signed originals to District Purchasing Services. (8) Use a separate sheet to list non-electronic equipment such as furniture, vehicles, etc.

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No.	Serial No.	Product Name, Approx. Age, Est. Market Value	Works Y/N	Asset Number	(2) Code	Initials
21	080064088GAO	Silicon Graphics Indy	N		N	
22		Nova Blex Video Processing System	N		N	
23	5J9915B500	Technics Record Player	N		H	
24	307265	Sony Disc Player	N		H	
25	177205916	JA-1511 Stere Integrated Amplifier	N		N	
26	46121371	Kenwood Stereo Cassette Deck	N		N	
27		Wohler Technologies	N		N	
28		PVS-430 Videoscope	N		N	
29		Lightwave Communications	N		N	
30	485591	Digital ADC-120 Translator	N		N	
31	735737	Translator	N		N	
32		Balls Howell 16mm Filmosound	N		N	
33	409912085	Sharp xra-Mb70x Projector	N		N	
34	506914964	Sharp Notension XG-MB70X Projector	N		N	
35	505411314	Sharp Conference Series Projector	N		N	
36	ER9108-035	Vantage CCD	N	7155 4	N	
37	B096579	Avid Speaker (X2)	N	5700 9	N	
38	B907076	Avid Speaker	N	5700 6	N	
39		Sonic Solutions	N		N	
40	505080 2	Parity	N	7397 6	N	
41	2005277	Silicon Graphics Color Video Monitor	N	MON2302	B1	
42	2005333	Silicon Graphics Color Video Monitor	N	MON2301	B1	
43	7028198	Silicon Graphics Color Video Monitor	N	MON2060	B1	
44	D091002713	Viewsonic Monitor	N		B1	
45	5Q81411682	Viewsonic Monitor	N		B1	
46		Impression 3 Plus Monitor	N	MON1021	B1	
47	2075108	Silicon Graphics Color Video Monitor	N		B1	
48	7024436	Silicon Graphics Color Video Monitor	N	MON2043	B1	
49	D091003153	Viewsonic Graphic Series Monitor	N		B1	
50	7015796	Silicon Graphic Color Video Monitor	N		B1	
51	3418A75858	HP Scanjet IICX	N		J	
52	3414A35437	HP Scanjet IICX	N		J	
53	7273088	Amdele Monitor	N	00 499	B1	
54	7230559	Amdele Monitor	N	00 271	B1	
55		HP LasJet 4000N Printer	N	7729 4	J	
56	7028196	Silicon Graphic Color Video Monitor	N	Mon2062	B1	
57	CNBXB30150	HP LaserJet 4350n	N		J	
58	CNBXC46780	HP LaserJet 4350n	N	CA1433	J	
59	CN-OPF019-732	Dell Color Laser Printer 3110cn	N		J	
60	USQA036720	HP LaserJet 4050N	N		J	

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No.	Serial No.	Product Name, Approx. Age, Est. Market Value	Works Y/N	Asset Number	(2) Code	Initials
61	USBB351769	HP laserjet 4050N	N	CA1089	J	
62	USONH04294	HP laserjet 4100N	N	CA1223	J	
63	CNBK00234	HP Laserjet P2015d	N	CA6025	J	
64	CNBXG06839	HP Laserjet 4250n	N	CA1394	J	
65	CNRXR13515	HP Laserjet 4250n	N		J	
66	USBA009560	HP laserjet 8150n	N	CA1220	J	
67	JPPCC30762	HP color laserjet 4550n	N		J	
68	USFFO7S945	HP Laserjet 4000n	N	DAC-CA-87s	J	
69	921-15270027	Zenit presentation tv model H2747dt	N	DAC-tv-475	A2	
70	JPBLM52632	HP Laserjet 8150n	N	CA1321	J	
71	JPFF006528	hp laserjet 4mv	N		J	
72	JPBLM64900	HP Laserjet 8150n	N	CA1357	J	
73	MY44JG11K9	HP officejet 7140xi	N		J	
74	LC83420709	TV panasonic color video monitor CT-2786vyd	N	TV462	A2	
75	BAB615050808	Joshba Color TV 27D46	N		A2	
76	CIAA40989	Pureflat panasonic TV model #PV-DF2700	N		A2	
77	CNBDF14599	HP Laserjet 2300	N		A2	
78	USQ019978	HP Laserjet 4000n	N	ca1352	J	
79	CY038318JPC	Apple studio display monitor	N		J	
80	CN-OD5428 - 72	Dell screen monitor	N	Mon 3846	B1	
81	MX09J36747605	Dell ultrasharp monitor screen	N		B1	
82	MX08G1S24760	Dell screen monitor	N	387 1	B1	
83	CN-ODS428-728	Dell screen monitor	N	Mon3838	B1	
84	MX0V719M7426	Wide screen Dell monitor	N	5097 0	B2	
85	2403212GA	NEC Multisync LCD 1700V Monitor/screen	N		B1	
86	CNODS4287287	Dell screen monitor	N	MON3827	B1	
87	CNOD54287256	Dell screen monitor	N	mon3816	B1	
88	CNOD54287287	Dell screen monitor	N		B1	
89	CNOD54287287	Dell screen monitor	N	mon3839	B1	
90	CNOD54287287	Dell screen monitor	N	mon3844	B1	
91	CNOD54287287	Dell screen monitor	N	Mon3828	B1	
92	CNOD54287287	Dell screen monitor	N	mon3824	B1	
93	CNOD54287287	Dell screen monitor	N	mon3826	B1	
94	CNOD54287287	Dell screen monitor	N	mon3842	B1	
95	USBRC18047	HP Laserjet 2200d	N	ca1172	J	
96	USQCO74730	HP laserjet 4050n	N	ca1018	J	
97	USEK075648	hp laserjet 4000n	N		J	
98	4 79	fujitsu dplex image scanner	N		J	
99	00e7fc88667	hp officejet printer	N		J	
100	usbnd01264	hp laserjet 4100n	N	ca1145	J	

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101	my95p461rg	hp officejet 6500 wireless	N		J	
102	ads2895	roland pc 200 mini keyboard controller	N		N	
103	xb4311gm140	power macintosh 8100/80 av	N		N	
104	12812880 01	micronelectronics computer desktop	N	cmp2509	I	
105	22500 971	nec tv model #dm3000p	N		A2	
106	2186 18	sony video mi8 camera recorder w/ case	N		N	
107	15 25	halogen lamp	N		N	
108	becn389	abekas asi digital effects	N	7397 5	N	
109	6934483 1	philips tv	N		A2	
110		light fixture/spotlight	N		N	
111	201889 4	sony trinitron color video monitor	N	lws12	A1	
112	fe315003	panasonic color video monitor	N	7194 7	A1	
113	601054 1	sony trinitron color video monitor	N		A1	
114	b010320	techtronix waveform monitor	N		A1	
115	9hbf111365	panasonic phone/faxer	N		J	
116		f2microsys computer	N	7389 0	I	
117	Lb82600409	panasonic color video monitor	N		A1	
118	ka7212754	panasonic color video monitor	N		A1	
119	kb7231737	panasonic color video monitor	N		A1	
120	82w10210	panasonic color video monitor	N		A1	
121		burst electronics LG1 Box	N		N	
122	2303609 4	electronic calculating machine	N	577 2	N	
123	16892 3	elmovisual printer	N		J	
124	8xw12579	panasonic color video monitor	N		A1	
125	s6w15157	panasonic color video monitor	N		A1	
126	485022 2	video monitor	N	207 7	A1	
127	00 179	ikegami video monitor	N		A1	
128	840014 0	dx antenna satellite reciever	N		N	
129	800275 7	sony 1bit da converter	N		N	
130	a0a2085ei	panasonic audio video switcher	N	e37dac	N	
131	00e0fb0101cf	leighttronix network manage video system controller	N		N	
132	502119 6	sony trinitron color video monitor	N		A1	
133	68400 3	sigma electronic video processing amplifier	N		N	
134	cd01125	strand century cd80 pack	N		N	
135	cd002865	strand century cd80 pack	N		N	
136	adnn005916cc	pioneer file type dvd player	N		H	
137	afnn006502cc	pioneer file type dvd player	N		H	
138	302 5	yamaha multi track cassette recorder	N		N	
139		silver metal voltage box	N		N	
140	601778 2	sony trinitron color video monitor	N		A1	

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No.	Serial No.	Product Name, Approx. Age, Est. Market Value	Works Y/N	Asset Number	(2) Code	Initials
141	201a07215	hp spectrum analyzer display	N		N	
142	fmr002714	simplex time indicating recording equipment	N		N	
143	amcn606	abekas a72 big black metal box	N		N	
144	l6kn00354	panasonic hq video cassette recorder	N	vc361	N	
145	bjnn007367cc	pioneer file type dvd player	N		H	
146	0021901 728300	digital satellite reciever	N		N	
147	3a22900115	video cipher legacy satellite1	N		N	
148	95878 7	video cipher satellite 2	N	7312 2	N	
149	95879 7	video cipher satellite 3	N	73012 0	N	
150	50039 2	sony trinitron color video monitor	N	5793 2	A1	
151	814477 4	grass valley box	N		N	
152	00 1503	grass valley box	N		N	
153	6ray603486e	samsung dvd vhs dual deck	N		H	
154	00 23372	sony stereo video cassette recorder	N		N	
155	3279-001	protection switch	N		N	
156	fa7450048	color video monitor	N	7214 4	A1	
157	600540 0	sony trinitron color video monitor	N		A1	
158	200657 4	sony trinitron color video monitor	N		A1	
159	6839169 2	magna box	N		N	
160	200687 4	sony trinitron color video monitor	N		A1	
161	0 8510626	jvc video cassette recorder	N	7482 2	N	
162	00 23358	sony vhs mfi video cassette recorder	N		N	
163	000 a22524115	meda video ray 4rsi sc si box	N		N	
164	6487 1	sony color video camera	N		N	
165	6401 2	sony color video camera	N		N	
166	1429 5	sony color video camera	N		N	
167	94016006 8	agile omni professional box	N		N	
168	94016005 5	agile omni professional box	N		N	
169	adnn005967cc	pioneer file type dvd player	N		H	
170	201874 1	sony trinitron color video monitor	N	tv497	A1	
171	0 80069077aec	silicon graphix indigo teal/blue box	N		N	
172	0 80069073d70	silicon graphix indigo teal/blue box	N		N	
173	0 8006908b4c3	silicon graphix indigo teal/blue box	N		N	
174	0 80069077a6	silicon graphix indigo teal/blue box	N		N	
175	0 80069073d67	silicon graphix indigo teal/blue box	N		N	
176	0 80069073d66	silicon graphix indigo teal/blue box	N		N	
177	0 800690743cc	silicon graphix indigo teal/blue box	N		N	
178	0 8006908b479	silicon graphix indigo teal/blue box	N		N	
179	0 8006907293d	silicon graphix indigo teal/blue box	N		N	
180	0 800690902di	silicon graphix indigo teal/blue box	N		N	

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No.	Serial No.	Product Name, Approx. Age, Est. Market Value	Works Y/N	Asset Number	(2) Code	Initials
181		microsys computer	N	738 8	I	
182	2723y03566	hp vectra floppy disk computer	N		I	
183	cdnn007590c c	pioneer file type dvd player	N		H	
184	20390	sony editing control unit	N	7758 3	N	
185	88i01471	panasonic video monitor	N		A1	
186	212655735 4	media black box	N		N	
187	2702a16985	hp 435 power meter	N		N	
188	b055001	1420 ntsc vectorscope	N	5627 1	N	
189	4538 9	simitrex telephone interface	N		K	
190		high voltage california big blue box	N		N	
191	a220003	dp5-220 tpc-frame synchronizer	N	7360 2	N	
192	ilj7000077cp	jeraid communications	N		N	
193	ap01849	chaparrel communications satellite reciever	N		N	
194	tlmnp086412	pioneer file type dvd player	N		H	
195	iaa7001	kuband loop test translator	N		N	
196	b017290	techtronix waveform monitor	N		A1	
197	296 72	broadcast telephone system	N		N	
198	00 9060	symetrix peak rms compressor/limitor	N	6066 2	N	
199	dab27089	up converter	N		N	
200	864 15	alesis mediverv II	N		N	
201	129 87	clearcom intercom system	N		N	
202	12 988	clearcom intercom system	N		N	
203	0 1852531	edco generator/reader	N		N	
204		us utah scientific csp sta3	N		N	
205		us utah scientific csp sta5	N		N	
206		us utah scientific csp sta7	N		N	
207	16kn00158	panasonic hd video cassette recorder	N	vc358	N	
208		leightek video distribution amplifier	N	6910 6	N	
209	1306 694	orban co operator	N	6585 9	N	
210	00ed8610012	tcd/ip leightronix	N	00 1590	N	
211	8667 202	digital active termination	N		N	
212	179 06	camera control unit	N	6704 5	N	
213	10 200	fts system power supply	N		N	
214	cps1500890026	sound craft console power supply	N	70203 0	N	
215	6040401m	sencore	N		N	
216	00 9253	symetrix peak rms compressor/limitor	N		N	
217		leightek	N	7089 8	N	
218		leightek	N	6910 5	N	
219	200 0427	sony trinitron color video monitor	N		A1	
220	7 01925	Editing Control unit	N		N	

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No. Serial No. Product Name, Approx. Age, Est. Market Value

221	01028000	16700 summagraphics	N			N
222	01028000	16700 summagraphics	N			N
223	101700097	8203 summagraphics	N			N
224	27203061	Panasonic video monitor	N			A1
225	27203063	Panasonic video monitor	N			A1
226	27203064	Panasonic video monitor	N			A1
227	88101490	Panasonic video monitor	N			A1
228	88101491	Panasonic video monitor	N			A1
229	88101492	Panasonic video monitor	N			A1
230		Sierra Video system	N			N
231	KA7253920	Color video monitor	N			A1
232	5 008129	Triniton Color Video Monitor	N			A1
233		Sierra Video system	N		269 8	N
234		Leitech FR-884	N			N
235	000 7166	Cybernetics 8960	N			N
236		Castor Bambino Hand Operation Light	N		7864 6	N
237	48559 1	Digital ADC 120 Translator	N			N
238	73573 7	Miscellaneous object	N			N
239	CBF9713 1	Scientific-Atlanta Video exciter	N			N
240	B059907	Vectorscope Waveform Monitor	N			A1
241	73573 4	SMS 8000	N			N
242		Leich Automatic Changeover	N		7112 2	N
243	AHK422	Abekas Digital Character Generation A72	N			N
244	AHK423	Abekas Digital Character Generation A72	N			N
245	A0827N057	Picture Tel Mobile Camera	N			N
246	91010 0	Tand berg soo mobile camera	N		00 0408	N
247	J300589	Sony Tektronix TG-700 TV signal generator platform	N			N
248	H-00974	Vidicraft Proswitcher 4x4 matrix	N			N
249	1730 6	Encore Series Quad Distribution Amplifier	N		6862 7	N
250	03000 D	Leighttronix Video Server	N			N
251		F21 SMPTE lime code generator / reader	N			N
252	803D87148	Sierra Video system	N			66462 N
253		Leitech Audio Distribution Amplifier	N			N
254	8A-C-012986	Clear-Com AC-10K Adapt-A-Com	N		70988	N
255	61 7	ADC Telecommunications Box	N			N
256	38 4	ADC Telecommunications Box	N			N
257	CBC4100 3	7603 Contact Closure Interface Scientific Atlanta	N			N
258	1737 1	Model T1-101 Telephone Interface	N			N
259	AHEN296	Abekas A72EX	N			K
260	D7M0001129207	GI Commander B Post Instrument	N			N



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No.	Serial No.
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Product Name, Approx. Age, Est. Market Value

**Works Y/N**

**Asset Number**

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(2) Code Initials

(2) Code Initials

261	8hen296	abekas a72ex	N	N	N
262	07m00011292	0' gi commander bpost instrument	N	N	N
263	1064	MGL HPA computer controller	N	N	N
264	96352f70564	Kingston Data Silo	N	N	N
265		Sierra Video Systems #8 By 2 video w/ stereo/audio	N	N	N
266	256154	Videoonix Video Titlenaker 2000	N	N	N
267	00 1592	gentner GT 300 black box	N	N	76002
268		CSP - 3014 White box control panel	N	N	N
269		CSP - 3014 White box control panel	N	N	N
270	0 33	OTM 3100 Black Box	N	N	N
271	9918	ESE 5810 silver box	N	N	N
272	463194	Orbon Stereo Equalizer	N	N	N
273		tentel TSH series SPINDLE height elevator guage	N	N	DAC 011286
274	KA3510074	panasonic color video monitor	N	N	73004
275	KA3510088	panasonic color video monitor	N	N	A1
276	ST8330435	panasonic color video monitor	N	N	73002
277	00 1521	gentner audio stereo phonebox	N	N	A1
279	76103613	panasonic color video monitor	N	N	K
280		JDR 386 flop disk computer	N	N	A1
281	500960	sony trinitron color video monitor	N	N	I
282	0 11245	sony trinitron color video monitor	N	N	A1
283	14750344	JVC color video camera	N	N	A1
284	14750369	JVC color video camera	N	N	71895
285	88iO1742	panasonic video monitor	N	N	N
286	88iO1743	panasonic video monitor	N	N	71897
287	88iO1744	panasonic video monitor	N	N	N
289	0 30037	Leighttronix TCD/Rip	N	N	A1
290	8212k4uLkvp69	IBM graphics Computer	N	N	A1
291	501145	sony trinitron color video monitor	N	N	I
292	27z02974	panasonic video monitor	N	N	A1
293	27z02973	panasonic video monitor	N	N	A1
294	88iO1727	panasonic video monitor	N	N	A1
295	j2e700000550	gerald communications MTS ENCODER	N	N	A1
296		Leightek audio distribution amplifier	N	N	N
297	8804344	3 hand ceramic cassette holder	N	N	0 1765
298	00 60437	TEAC compact disc player	N	N	N
299		ADC black box	N	N	H
300	jbj22048	8804A Antenna position controller	N	N	N

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No. Serial No. Product Name, Approx. Age, Est. Market Value

Works Y/N

Asset Number

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(2) Code Initials

301		grassvalley group	N		N
302		grassvalley group	N		N
303	delta160990270	soundcraft delta	N		N
304	508567	mitsubishi big TV	N	76017	N
305		copymake benchert light	N	A3	N
306	68j000703	wacom digitizer II	N		N
307	3m2jb0412-soa	wacom digitizer	N		N
308	5gpj82016-sboa	wacom digitizer	N		N
309	4jpjb0130-a0a	wacom digitizer	N		N
310	5apjb0092sa0a	wacom digitizer	N		N
311		1 Box E-Waste (Keyboard, MCE, Electronics, Loose Cords, etc.	N		N
312		1 Box E-Waste (Keyboard, MCE, Electronics, Loose Cords, etc.	N		N
313		1 Box E-Waste (Keyboard, MCE, Electronics, Loose Cords, etc.	N		N
314		1 Box E-Waste (Keyboard, MCE, Electronics, Loose Cords, etc.	N		N
315		1 Box E-Waste (Keyboard, MCE, Electronics, Loose Cords, etc.	N		N
316		1 Box E-Waste (Keyboard, MCE, Electronics, Loose Cords, etc.	N		N
317		1 Box E-Waste (Keyboard, MCE, Electronics, Loose Cords, etc.	N		N
318		1 Box E-Waste (Keyboard, MCE, Electronics, Loose Cords, etc.	N		N
319		1 Box E-Waste (Keyboard, MCE, Electronics, Loose Cords, etc.	N		N
320		1 Box E-Waste (Keyboard, MCE, Electronics, Loose Cords, etc.	N		N
321		1 Box E-Waste (Keyboard, MCE, Electronics, Loose Cords, etc.	N		N
322		1 Box E-Waste (Keyboard, MCE, Electronics, Loose Cords, etc.	N		N
323		1 Box E-Waste (Keyboard, MCE, Electronics, Loose Cords, etc.	N		N
324		1 Box E-Waste (Keyboard, MCE, Electronics, Loose Cords, etc.	N		N
325		1 Box E-Waste (Keyboard, MCE, Electronics, Loose Cords, etc.	N		N
326		1 Box E-Waste (Keyboard, MCE, Electronics, Loose Cords, etc.	N		N
327		1 Box E-Waste (Keyboard, MCE, Electronics, Loose Cords, etc.	N		N
328		1 Box E-Waste (Keyboard, MCE, Electronics, Loose Cords, etc.	N		N
329		1 Box E-Waste (Keyboard, MCE, Electronics, Loose Cords, etc.	N		N

FOOTHILL-DE ANZA COMMUNITY COLLEGE DISTRICT  
SURPLUS DISPOSAL FORM (SN 23500 - NON C FUNDED)

**FOR ITEMS REPLACED BY NON-MEASURE C FUNDED NEW EQUIPMENT**

**A. Requester:** If surplus Category I electronic equipment (e-waste) such as computers, CRTs, LCD monitors, LCD TVs, plasma TVs, AV equipment, or hard drives, e-mail ETS at techhelp@fhda.edu or call x8324. ETS will pick up the equipment and complete the required surplus disposal form and spreadsheet attachment for you. However, for Category II electronic equipment or for non-electronic equipment, you must complete Section "A" of this form, print, sign, and retain a photocopy for your files. Send the signed original, including the appropriate "xls attachment" if applicable, to District Purchasing Services. The "xls attachments" are available at the purchasing.fhda.edu website. When surplus more than one unit of electronic equipment, you must complete, sign, and submit the "e-waste xls attachment" with this form. For multiple non-electronic items complete, sign, and submit the "non-electronic xls attachment". Do not combine electronic and non-electronic items on the same surplus disposal form.

**B. All the property listed below and on any attachments must be only items that were not replaced by Measure C funded equipment. This form is ONLY for items replaced by NON-Measure C funded equipment. (For surplus items replaced by Measure C funded equipment, see Form SN23500 - C Funded.)**

**Was all the property listed below and on any attachments replaced with equipment that was funded by Measure C?**  
check one: Yes ☐ No ☒

1. Quantity & Description: Donated Networking equipment  
**The requester must label the equipment as "surplus" and store it in a secure area until it is picked up.**  
**For more than one item use an "xls attachment" per the instructions above.**  
**Check here if xls attachment is included with this** e-waste (electronic) xls attachment ☐  
non-electronic xls attachment ☐

2. Current Location (be precise): Campus: Foothill Building and Room 4300/4311

3. Height:          Length:          Width:          Wt.: Over 50 lbs ☐ Under 50 lbs ☐

4. Serial No:                                  Inventory Tag No:                          Model No:                         

5. Manufacturer:                                  Acquisition Date:                         

6. Original Cost:                          Estimated Current Value: Donated

7. Current condition: Is it Working? No Can it be fixed No

8. Provide contact info for interested departments or buyers, if any:                                 

9. Name and phone number of person to contact about this surplus disposal request: Peter Murray

10. Requested removal date (if urgent, explain): Room is needed for student use

The District property listed above is unsatisfactory/unsuitable for college use. We recommend that the property be sold, traded-in, recycled, donated, or disposed in accordance with the applicable California Education Code Section (ECS 81450-81460)

Authorized By Peter Murray (signature) Date 4/10/12

Name (print or type) Peter Murray

**C. This section is for Material/Purchasing Services only.** Copy sent to District Capital Asset Accountant                         

1. Plant Services Work Order Number for pick-up:                          Date:                          By:                         

2. Date Work Order Completed:                         

3. Date disposition approved by Board of Trustees:                         

4. Bid Number:                          5. Date removed from inventory                         

6. Disposition (check one): Sold (ECS 81450/81452) ☐ Donated to public entity (ECS 81450.5) ☐

Donated to BOT approved charity (ECS 81452) ☐ Returned to District use:                          (state new to

Dumped by Plant Services:                          Disposed as hazardous waste:                          using (contractor name)                         

7. Plant Services Work Order Number for dumping, if applicable:                          Date:                          By:                         

8. Date Work Order Completed:                         

Material/Purchasing Services signature   

Date                         

Distribution: signed original to District Purchasing Services

Rev. Nov. 21, 2011

F1207230



# E-Waste XLS Attachment to Surplus Disposal Form SN23500

Complete & attach to Surplus Disposal Form if sending surplus E-Waste.

Accumulation Start Date:

[Completed by ETS]

Location:

Campus: Foothill  
Building: 4300  
Room: 4311

Requestor:

Name: Peter Murray  
Phone #: ext7472  
Signature: \_\_\_\_\_  
Date: \_\_\_\_\_

Work Order #:

[Completed by Purchasing Services]

Pickup Date by Plant Services:

[Completed by Plant Services]

No.	Serial No.	Product Name, Approx. Age, Est. Market Value	Works Y/N	Asset Number	(2) Code	Initials
1	7XXV06553	3COM BASELINE HUBS 10YR	N	DONATED	N	
2	7XXV06588	3COM BASELINE HUBS 10YR		DONATED	N	
3		3COM BASELINE HUBS 10YR		DONATED	N	
4		3COM BASELINE HUBS 10YR		DONATED	N	
5		3COM BASELINE HUBS 10YR		DONATED	N	
6	00424m-01615	Extreme Network 48 port switch	N	DONATED	N	
7	00008m-01668	Extreme Network 48 port switch	N	DONATED	N	
8	00021m-02008	Extreme Network 48 port switch	N	DONATED	N	
9	919h342d	Sun Microsystems 450	N	DONATED	N	
10	221	Matrix E7 Switch	N	DONATED	N	
11						
12	17417	Dell	N	17417 B	B	
13	3848	DELL	N		B	
14	77208	SHARP LCD PROJECTOR	N	77208 N	N	
15	189009	DELL 3100 DIMENSIONS	Y		I	
16	188535	DELL	Y		B	
17	189009	DELL 3100 DIMENSIONS	Y		I	
18	4SKVS531	DELL 3100 DIMENSIONS	Y		I	
19		DELL POWER EDGE 6600	Y	DONATED	N	
20	3543	APPLE STUDIO DISPLAY	N	3543 B	B	

Instructions: (1) List all regulated items defined above and all other electronic equipment with circuit boards. (2) Indicate the code of each item and size of screen (1-3) based on screen diameter (3) Complete the summary of quantities by code in area in upper right corner of form. (4) Print and sign form. (5) Attach signed original to the completed and signed Surplus Disposal Form. (6) Retain photocopies for your dept. (7) Send signed originals to District Purchasing Services. (8) Use a separate sheet to list non-electronic equipment such as furniture, vehicles, etc.

Verified by: \_\_\_\_\_  
Version: Jan. 2010

(1 of 3)

## Page 2 of 2

Instruction	Regulated Items	Code	# of Units
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5th page

Instructions: (1) List all regulated items defined above and all other electronic equipment with circuit boards. (2) Indicate the code of each item and size of screen (1-3) based on screen diameter (inches). (3) Complete the summary of quantities by code in area in upper right corner of form. (4) Print and sign form. (5) Attach signed original to the completed and signed Surplus Disposal Form. (6) Retain photocopies for your dept. (7) Send signed originals to District Purchasing Services. (8) Use a separate sheet to list non-electronic equipment such as furniture, vehicles, etc.

Verified by: \_\_\_\_\_  
Version: Jan. 2010